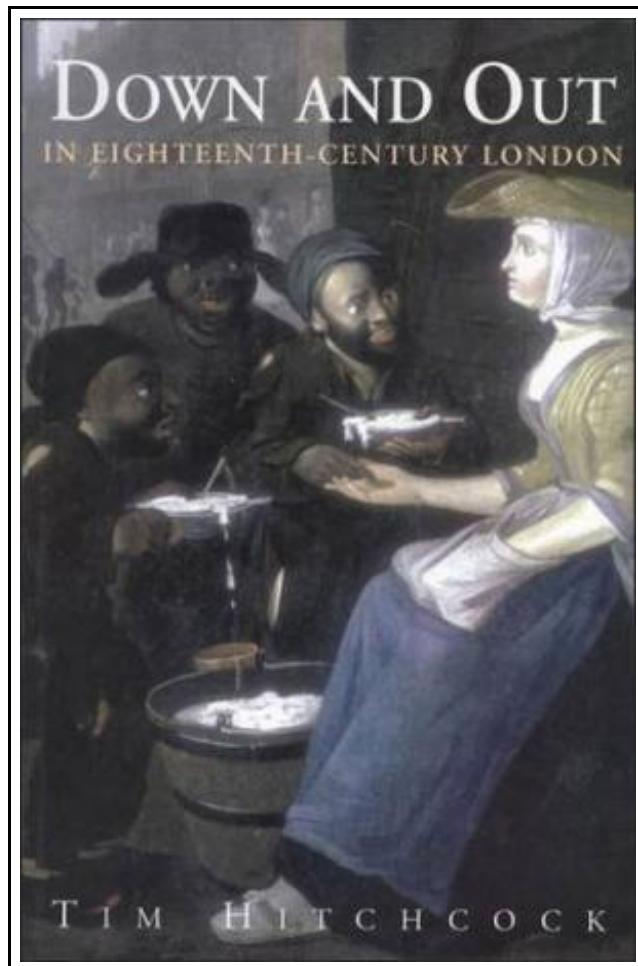


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Reviews

Undoubtedly, this is the greatest job by any author. It is actually filled with wisdom and knowledge I am quickly could get a pleasure of reading a written book.
(Kade Ankunding)

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Bloomsbury Academic, 2005. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: Do most meetings make you feel like you're in the middle of a Dilbert cartoon strip? Do you have to fight the urge to page yourself out of most meetings? Have you spent entire workdays trudging from meeting to meeting, all the while thinking that you're getting absolutely nothing accomplished? You're not alone! While former New York City Mayor Rudolph Giuliani's daily meetings helped turn the city around by tackling real issues and setting clear goals, most of the eleven million meetings held in the U.S.-probably including the ones you were in this week-don't have this kind of track record. Are all these meetings necessary? Well, some certainly are. We need to attend meetings called on the fly to solve an immediate problem or issue (e.g., "the client hates our creative" or "the boss called to say he wants us to handle the grand opening and would like to see our plan by tomorrow") and we need to attend just as many planned events-like board meetings and training sessions. Must they be hateful, time-wasting obstacles to the work on your desk? Absolutely not. In Meetings with Meaning, Fern has created an arsenal to help you: Lead great meetings-even if you're not a professional facilitator Turn bad meetings into productive sessions Reduce the number of meetings your company calls. Meetings With Meaning guides you every step of the way, from building agendas to taking actionable meeting minutes and ensuring your meetings' outcomes are carried through. But you'll also learn how to achieve success in different kinds of meetings, like board meetings, executive briefings, ad hoc committees, staff meetings, human resource meetings, and sales and marketing meetings. Meetings With Meaning also reveals strategies for maximizing...



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